**Kingsley Aguagwa**

Public Health officer

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20/3/2019.

Hon Patricia Scotland,

Commonwealth,

Pall Mall,

London.

Dear Hon Patricia,

As an enthusiast data analyst, I was thrilled to see your posting for the position of a health research officer at commonwealth secretariat for which I would like to be considered. I am positive I can help in conducting research, analyzing and preparing reports on health or social and sustainable development issues. I have experience in data analyses which I have analyzed different research works for students in university and I have given possible health solutions to their research work. I graduated in August 2017 with a BSc in public health in Madonna University Nigeria.

During my internship I worked as a public health officer in a primary health care center where I educated women of child bearing age regarding health problems and solutions to it, also carried out immunization exercises. I carried out awareness in the community on importance of using qualified health care centers instead of traditional birth attendants which lead to the increase of women to attend health centers. I have also analyzed data for final year students during their project using analytical variance and chi-square method. I also worked as a front desk officer in Alliance hospital Abuja, Nigeria where I compiled and organized healthcare data, analyzed data to assist in delivering optimal healthcare management and communicating their findings with the management.

I have been a leader in different social organizations like boys brigade and in my primary and university school. Through this, I learned how to collaborate with others and work effectively as a team in order to accomplish a common goal. I also have good computer knowledge in Microsoft office tools. I speak English fluently.

Thank you for taking the time to review my application and consider me as a candidate. I look forward to hearing from you soon.

Yours sincerely,

Kingsley Aguagwa.